



Receipt Bank Webinar

Zoe Keys – Accounts Senior

**Natasha Orpwood - Accounts
Technician**

Dext

 **ReceiptBank™**



**Zoe Keys**

Accounts Senior

t: 01295 250401**e:** zkeys@ellacotts.co.uk

Zoe prepares accounts and tax returns for a mixture of sole traders, partnerships, limited companies and LLP's in the rural community. This also includes helping our farming clients get set up on online accounting platforms.

**Natasha Orpwood**

Accounts Technician

t: 01295 250401**e:** norpwood@ellacotts.co.uk

Natasha specialises in digital accounting. Having progressed from a bookkeeper herself, Natasha knows the best ways to use the growing online platforms to streamline the bookkeeping process.

Ellacotts are a Receipt Bank Silver Partner

Ellacotts are a Receipt Bank Silver Partner. We know the software inside out and can get you set up and running in no time. We can give you training and advice on how to use the platform and how to get the most out of it. As Silver Partners, we can also offer the software free to our Xero clients.



How does Receipt Bank work?

1

Snap a photo on your mobile, drag and drop from your computer or scan your bills, receipts, invoices or bank statements

2

Upload the photo or document to Receipt Bank on the go so you'll never forget. No more waiting for the end of the month

3

Receipt Bank will cleverly capture all this information and upload to your cloud accounting software so you don't have to do anything

Ways to use Receipt Bank?



Mobile App

Take a photo of your receipt on your smartphone using the Receipt Bank mobile app. You can do this on the go and won't have to wait until you get back into the office.



Email

Been sent an invoice from a supplier via email? Forward the document to the dedicated email address given to you when you sign up to Receipt Bank.



Scan

We know that lots of paperwork is still done by hand so you can scan any paperwork straight to the receipt bank email for bulk processing. Handy for when you have lots of physical paperwork to sort through.



Drag and drop

Do you have PDFs, photos or documents saved to your computer? Log into your Receipt Bank account and simply drag and drop the file into your account.

Demo

Benefits of using Receipt Bank



Save hours of time spent sorting through paperwork and focus more on what you do best, running your business.



Easily upload receipts, bills and invoices on the go. Upload your expenses on the go, in real-time so you don't forget them.



Helps you go paperless by keeping copies of receipts, bills and invoices in the cloud saving you time, money and office space.



Seamlessly integrates with all major cloud accounting software such as Xero, Quickbooks, Sage and FreeAgent.



Save money by uploading receipts instantly rather than collecting them and uploading all in one go at the end of the month.



Improve your cash flow as your finances are up to date by posting invoices, bills and receipts as they happen

Any questions?



Ellacotts

Banbury

Countrywide House

23 West Bar

Banbury

Oxfordshire

OX16 9SA

T: +44 (0)1295 250401

F: +44 (0)1295 271375

Kettering

Vantage House

2700 Kettering Parkway

Kettering Venture Park

Kettering

Northamptonshire

NN15 6XR

T: +44 (0)1536 646000

F: +44 (0)1536 738934

London

Suite 100

99 Bishopsgate

London

EC2M 3XD

T: +44 (0)203 693 7315